Md Saidul Islam

Business Analysis/Project Management

📞 +88-01536194103

🔗 emonislam.com

✉ emon07203@gmail.com

in LinkedIn Profile

📍 Flat- C/3, Building- 3, Plot- Joy Nagar govt. Officer building, Mirpur -15.

CAREER OBJECTIVE

As an accomplished Business Analyst with 8 years of experience, I am driven to transform business challenges into strategic opportunities through insightful analysis, data-driven decision-making, and innovative problem-solving. I am eager to contribute my expertise in stakeholder engagement, requirements elicitation, and process improvement in a forward-thinking organization where I can drive significant value. I am committed to delivering high-impact solutions that enhance operational efficiency, foster growth, and propel business success while advancing my career in a dynamic and results-oriented environment.

PROFESSIONAL SUMMARY

1. Over 8 years of expertise in Project Management, Coordination and Business Analysis.
2. **Worked in 15+ projects:** World Bank funded automation project of Directorate General of Food (Project Value 30Million USD) and ERP projects in Garments and Textile industry.
3. Worked as Business analyst, Project Manager, Process Improvement, Planning, Executing, ERP Implementation etc.
4. Increased 30% production planning efficiency in fabric cutting for garments manufacturing industries.
5. Received BASIS ICT-2019 Champion Award for Pridesys IT Ltd. BASIS for the innovation of 'PrideCut' application system.
6. Same year received APICTA-2019 Merit Award for Pridesys IT Ltd. from Asia Pacific ICT Alliance Awards (APICTA) for the innovation of 'PrideCut' system.
7. Successfully completed ERP projects in 10+ Group of industries and 2 international ERP project in **Madagascar**.

WORK EXPERIENCE

Giga Tech Ltd • Bangladesh	**October 2021 - Present**
Deputy Manager- Business Analyst	Jan 2024 - Present
Assistant Manager- Business Analyst	Oct 2021 - Dec 2023

1. Implementation of Modern Food Storage Facility Project (MFSP) funded (26.1 million USD) by World Bank under Directorate General of Food, Ministry of Food consortium with Tech Mahindra, the "Supply, Installation, and Commissioning of Online Food Stock and Market Monitoring System (FS&MMS)" project across 1200 offices of DG food in Bangladesh (630 Plants as food storage depot).
2. Working closely with business stakeholders to understand their objectives (ToR) and ensure that business needs are seamlessly aligned with their desired outcomes. Working with business to develop and document process flow (As Is and To Be) and procedures in BPMN method.

3. Analyze business activities by gathering new functional and non-functional requirements.
4. Work with development team (JAVA) and SAP consultants to ensure the processes and requirements are meet in efficient manner.
5. API field mapping related to external system integration.
6. Functional and non-functional testing and documentation of the developed application.
7. Demonstration of the application to the key stakeholders.
8. Coordinate with project management team and share key information to minimize the project risk.
9. Coordinate with customers and development team to ensure timely delivery.
10. Coordination with team members to smooth integration with external modules and processes.
11. Coordinate with support team to ensure the knowledge transfer.

Pridesys IT Ltd • Bangladesh   **September 2016 – September 2021**

Deputy Manager- Business Analyst   Jan 2019 - Sep 2021
Assistant Manager- Business Analyst   Jan 2018 - Dec 2019
Jr. Business Consultant   Sep 2016 - Dec 2017

1. Project management and business analysis of garments manufacturing industries ERP implementation project.
2. Lead national and internation ERP projects.
3. Involved as lead business analyst for new product development or improvement of existing applications.
4. Involved in preparing business and technical documentation like BRD, SRS etc.
5. Involved in information gathering, analyzing, verify and validate the deliverables procedures, processes and transform data to business documents and developing functional requirement specifications
6. Involved in preparing Process Flow Diagram using MS Visio
7. Involved in communicating with stakeholder and process improvement.
8. Prepared project plan, proposal, report, and coordinate deliverables.
9. Provided instructions and training to internal staffs when necessary.
10. Periodical customer visits whenever required by the Project & Management need.
11. Prepare and send project activity related reports for all the internal and external stakeholders.
12. Responsible for providing risk assessment and other feedback to management to mitigate risks, identify and address gaps, and recommend improvements, ensuring a consistent level of quality for all deliverables and processes.
13. Support & coordinate with development team for customization, configuration, installation, data migration and testing.
14. Lead the projects & team members to achieve the project milestones on agreed timeline.
15. Provide effective trainings to all the key user with ensuring perfect knowledge transfers.

VALUABLE PROJECT EXPERIENCE

Project Name	Role	Details
Food Stock and Market Monitoring System	Business Analyst	FS&MMS is World Bank funded project. Automation of all food storage of Ministry of Food with the main goal to ensure the national safety stock, control the market price. SAP S/4 Hana and Java based Application.
Madagascar Group	Project Manager and Business Analyst	ERP implementation in Madagascar for a garment industry (USA based investors).
Original Confection Madagascar	Project Manager and Business Analyst	ERP implementation in Madagascar for a garment industry (USA based investors).
PrideCut	Product Owner	Application developed for the garment industry to minimize the fabric cost.
PridePlan	Product Owner	Application developed for production planning to meet delivery timeline.
Dhaka WASA	Project Manager	Implementation of HR Module
Beximco Textile	Business Analyst	SRS preparation (2022-2023) for Datatex ERP as core ERP for Textiles & Garments
Nipa Group (9 Units)	Project Manager	Implementation of Pridesys ERP (Garment Industry)
Anowara Group (5 Units)	Project Manager	Implementation of Pridesys ERP (Garment Industry)
Ananta Companies (5 Units)	Project Coordinator	Implementation of Pridesys ERP (Garment Industry)
Vision Group (1 Unit)	Project Coordinator	Implementation of Pridesys ERP (Garment Industry)
Mahmud Group (2 Units)	Business Analyst	Implementation of Pridesys ERP (Garment Industry)

EDUCATION

Bachelor of Business Administration
Finance | National University   2016

Higher Secondary School Certificate
Business Studies | Udayan Uchcha Madhyamik Vidyalaya   2011

Secondary School Certificate
Business Studies | Dhaka Collegiate School   2009

TECHNICAL SKILLS

- Visio
- Figma
- Power BI
- Jira

- SQL
- WordPress
- MS Excel
- MS PowerPoint

PROFESSIONAL SKILLS

- Business Analysis
- Project Management
- ERP Implementation
- Documentation

- Logical Thinking
- Critical Thinking
- Flexible To Change Management
- Ability To Solve Critical Problem

INTERPERSONAL SKILLS

- Leadership
- Presentation
- Communication
- Team Work

- Time Management
- Self-management
- Quick Learner

PROFESSIONAL COURSES

1. Business Intelligence Analyst (Udemy)
2. SAP Finance & Controlling (Udemy)
3. Agile Scrum Master (Udemy)
4. Data Visualization (Udemy)