

# Md Saidul Islam

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## PROFESSIONAL SUMMARY

1. Over 8 years of expertise in Project Management, Coordination and Business Analysis. Hold a Bachelor of Business Administration degree in Finance.
2. **Worked in 15+ projects:** MFSP project for SAP S/4HANA implementation (Project Value 261.1 M USD), Garments and Textile ERP (Pridesys ERP) Merchandising, Production, Industrial Engineering, General Ledger, Accounts Payable, Accounts Receivable, Purchase Order, Inventory Control, Quality Control etc. modules for government and private companies.
3. Worked on Business analysis, Project Management, Process Improvement, Planning, Executing, Monitoring & Controlling, Data Analysis, ERP Implementation etc.
4. Increased 30% production planning efficiency in fabric cutting for 15+ garments manufacturing industry.
5. Received [BASIS ICT-2019 Champion Award](#) from Bangladesh Association of Software and Information Services (BASIS) for the innovation of 'PrideCut' system.
6. Received [APICTA-2019 Merit Award](#) from The Asia Pacific ICT Alliance Awards (APICTA) for the innovation of 'PrideCut' system.
7. Successfully implemented 10+ Group of companies ERP project as well as 1 international ERP project in Madagascar.

## WORK EXPERIENCE

### Giga Tech Ltd • Bangladesh

Oct 2021 - Present

#### Assistant Manager- Business Analyst

1. Working for the implementation of Modern Food Storage Facility Project (MFSP) funded (26.1 million USD) by World Bank under Directorate General of Food, Ministry of Food consortium with Tech Mahindra, the "Supply, Installation, and Commissioning of Online Food Stock and Market Monitoring System (FS&MMS)" project across Bangladesh (617 Plants and 580 offices) in ensuring software delivery within agreed timeline.
2. Implementing and monitoring SAP S/4HANA (MM, SD, FICO, QM, PM).
3. Working closely with business stakeholders to understand their objectives and ensure that business needs are seamlessly aligned with their desired outcomes. Working with business to develop and document process flow (As Is and To Be) and procedures using BPMN.
4. Analyze business activities by gathering new functional and non-functional requirements and identify areas of potential process improvement.
5. Prepare test plans and scripts and perform unit and quality assurance testing.
6. Collaborate with developers and programmers on completing any enhancements.
7. Leading and motivating a team to meet project goals and deadlines.
8. Manage the software development life cycle SDLC using agile methodology.
9. Developing project plans, timelines, and budgets, and manage project resources to ensure successful project delivery.
10. Organizing project requirements, control scope, ensuring schedule deliverables, analyze variances, and initiate corrective action as needed.
11. Identify and manage project risks and issues, and develop contingency plans as needed.
12. Coordinate and drive end-user testing and training.
13. Summarize and report overall project status progress and share with Management periodically.

**Pridesys IT Ltd • Bangladesh**

**Deputy Manager- Business Analyst**

**Sep 2016 – Sep 2021**

**Jan 2019 - Sep 2021**

**Assistant Manager- Business Analyst**

**Jan 2018 - Dec 2019**

**Jr. Consultant- Business Analyst**

**Sep 2016 - Dec 2017**

1. Worked as a functional and non-functional analyst as well as project manager for **Pridesys ERP** implementation at multiple garments manufacturing ERP projects.
2. Involved in preparing business and technical documentation like BRD, SRS etc.
3. Involved in information gathering, analyzing, verify and validate the deliverables procedures, processes and transform data to business documents and developing functional requirement specifications
4. Involved in preparing Process Flow Diagram using MS Visio
5. Involved in communicating with stakeholder and process improvement.
6. Prepared project plan, proposal, report, and coordinate deliverables.
7. Provided instructions and training to staff when necessary.
8. Periodical customer visits whenever required by the Project & Management need.
9. Prepare and send project activity related reports for all the stakeholders.
10. Responsible for providing risk assessment and other feedback to management to mitigate risks, identify and address gaps, and recommend improvements, ensuring a consistent level of quality for all deliverables and processes.
11. Support & coordinate with development team for customization, configuration, installation, data migration and testing.
12. Lead the projects & team members to achieve the project milestones on agreed timeline.
13. Provide effective trainings to all the key user with ensuring perfect knowledge transfers.

**EDUCATION**

**Bachelor of Business Administration**

June 2012 - May 2016

**National University • Bangladesh**

Finance

**Technical Knowledges and Skills**

**Project Management:** Project Lifecycle Management, Requirements Definition & Analysis, Scope Management, Project Scheduling, Team Building & Leadership, Project Budgeting & Cost Controls, Process Improvement, SDLC, Scrum, Agile Methodologies, Process Management, Operations Management, Risk Management, Team Management, Virtual Team Management, Change Management, Negotiation, Planning, Monitoring, Executing, Managing & Closing out activities of the project, Stakeholder Management, Flexibility, Team player.

**ERP Implementation:** SAP S/4 Hana

**Business Analyst:** Oral and written communication skills, Interpersonal and consultative skills, Analytical thinking, and problem solving, Knowledge of business structure, Stakeholder analysis, Requirement Analysis, Processes modelling. Data Analysis, Business Process Re- Engineering, Recommendations and Solution Designing, General IT Control, Software Quality Assurance.

**Databases Knowledge:** MS SQL.

**Project Management System:** Trello, Primavera p6 and MS Project.

**Statistical and Analytical Software:** Microsoft Visio, MS Excel, Microsoft Power BI, Tableau.

## **PROFESSIONAL COURSES**

1. Business Business Intelligence Analyst Certification Program (Udemy)
2. SAP Finance & Controlling (Udemy)
3. Primavera P6 (Udemy)
4. Agile Scrum Master (Udemy)
5. Data Visualization (Udemy)